



**Application form for conference attendance for PhD students and FCUB staff**

Name of the applicant:

Institution:

PhD student: yes      no

Contact e-mail:

Contact address:

Phone number:

**Conference details**

Conference name:

Contribution title:

Form of presentation: poster      oral

Research group within FCUB: 1 2 3 4 5 6    other, please specify: \_\_\_\_\_

Supervisor:

Travel grant previously received through the FCUB ERA project: yes/no

**Requirements:**

Employment by FCUB (evidence provided by attaching scan of Employers book) or  
Ph student at the FCUB (evidence provided by attaching scan of FCUB's Students department  
certificate)

Congress or conference in Europe (worldwide upon MC approval):

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Provide also web page of the congress/conference:

Field of work to be presented:

1. food research
2. molecular biotechnology
3. biotechnology
4. other (please specify: \_\_\_\_\_)

Attached abstract of the work to be presented: yes                      no

Abstract already accepted: yes                      no

**Allow 4 weeks for the application processing, and apply minimum 2 months in advance**

Fee: _____ (500 EUR maximum)
Travel cost: _____ (500 EUR maximum)
Accommodation: _____ (500 EUR maximum, depending on the country)
Total requested amount: _____

Other sources of financing: yes/no

<b>Amount granted:</b> _____
Signature of Dissemination WPL: _____
Signature of Project coordinator: _____

Upon approval of the application to attend a conference, provide abstract acceptance letter of the organizer and send by e-mail to: [era\\_dissemination@chem.bg.ac.rs](mailto:era_dissemination@chem.bg.ac.rs) and [era\\_coordination@chem.bg.ac.rs](mailto:era_coordination@chem.bg.ac.rs)

**In case the requested amount is granted, the applicant is obliged to:**

Provide a receipt for conference fee and travel ticket to the Financial Department of the FCUB

Provide report on conference attendance (A4 page maximum) both in signed printed and electronic form.

Provide a copy of the contribution from the Book of Abstracts (both print and electronic version,

Filled in application form and all requested documents should be sent to [era\\_reasearch@chem.bg.ac.rs](mailto:era_reasearch@chem.bg.ac.rs) and [era\\_coordination@chem.bg.ac.rs](mailto:era_coordination@chem.bg.ac.rs)). Signed application request (original, in duplicate) should be sent by mail to the address:

Professor Bogdan Šolaja

(for FCUB ERA)

Faculty of Chemistry

University of Belgrade

Studentski trg 16

11 000 Belgrade

Signature of the applicant:	Date, place:
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